



# Neath Port Talbot County Borough Council Cyngor Bwrdeistref Sirol Castell-nedd Port Talbot

Children & Young Persons Acts 1933, 1963, Education Act 1996, The Children (Protection at Work) Regulations 1998,  
Neath Port Talbot Employment of Children Bye-Laws

## EMPLOYMENT OF CHILDREN

### TO BE COMPLETED BY THE CHILD'S PARENT OR CARER IN BLOCK CAPITALS

Name of Child (in full) .....

Address .....

School attending ..... Date of Birth .....

(THIS WILL BE CHECKED WITH SCHOOL RECORDS)

Name of Parent or Carer ..... (Mr/Mrs/Miss/Ms)

### DECLARATION

**I confirm that the child named above is medically fit and able to undertake the duties of this employment. I also consent to the child named above being employed and certify that the date of birth is correct.**

Signature of Parent or Carer ..... Date .....

### TO BE COMPLETED BY THE EMPLOYER IN BLOCK CAPITALS

Name of employer (in full) .....

Company name if different from above .....

Address .....

Tel No .....

Nature of business .....

Nature of employment .....

Place of employment .....

### **DAYS AND HOURS OF EMPLOYMENT (tick boxes as required)**

Maximum hours allowed	Age 13 – 14	Age 15+
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- |  |               |               |
|--|---------------|---------------|
| <input type="checkbox"/> On school days between 7 a.m. and the start of school (max 1 hour) and close of school and 7 p.m. | 2             | 2             |
| <input type="checkbox"/> On school days between close of school and 7 p.m.   | 2             | 2             |
| <input type="checkbox"/> On Saturdays between 7 a.m. and 7 p.m.*   | 5             | 8             |
| <input type="checkbox"/> On Sundays between 7 a.m. and 7 p.m.  | 2             | 2             |
| <input type="checkbox"/> During school holidays between 7 a.m. and 7 p.m.*   | 25 hours/week | 35 hours/week |

**\*No child of any age may work more than 4 hours in any day without a rest break of 1 hour.**

Children **must** have a break during the school holidays of 2 consecutive weeks in each year

### DECLARATION

**To comply with the Health & Safety (Young Persons) Regulations 1997, I declare that a risk assessment has been undertaken for the duties required for this employment.**

(The employer must undertake a risk assessment prior to the child being employed).

Signature of employer ..... Date .....

**N.B. When completed, this form should be returned to .....**

**For Office Use:      Employment Card No.      Date of issue:      Valid until:**